

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Social Services	(2) MEETING DATE 1/29/2013	(3) CONTACT/PHONE Sandra Hernandez 781-1908	
(4) SUBJECT Request to approve the appointments of Sara Kennedy, Phillip Koziel, Thomas Wood, Verena Latona-Tahlman and Kimberly Daniels to the San Luis Obispo County Workforce Investment Board.			
(5) RECOMMENDED ACTION Request to approve the appointments of Sara Kennedy, Phil Koziel, Thomas Wood, and Verena Latona-Tahlman to fill Business seat representation and Kimberly Daniels to fill a labor partner seat on the San Luis Obispo County Workforce Investment Board (WIB).			
(6) FUNDING SOURCE(S) N/A	(7) CURRENT YEAR FINANCIAL IMPACT \$0.00	(8) ANNUAL FINANCIAL IMPACT \$0.00	(9) BUDGETED? N/A
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Board Business (Time Est. _____)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input checked="" type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: N/A <input type="checkbox"/> 4/5th's Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input checked="" type="checkbox"/> N/A Date _____	
(17) ADMINISTRATIVE OFFICE REVIEW Emily Jackson			
(18) SUPERVISOR DISTRICT(S) All Districts -			

County of San Luis Obispo



TO: Board of Supervisors

FROM: Social Services / Sandra Hernandez 781-1908

DATE: 1/29/2013

SUBJECT: Request to approve the appointments of Sara Kennedy, Phillip Koziel, Thomas Wood, Verena Latona-Tahlman and Kimberly Daniels to the San Luis Obispo County Workforce Investment Board.

RECOMMENDATION

Request to approve the appointments of Sara Kennedy, Phil Koziel, Thomas Wood, and Verena Latona-Tahlman to fill Business set representation and Kimberly Daniels to fill a labor partner seat on the San Luis Obispo County Workforce Investment Board (WIB).

DISCUSSION

The Workforce Investment Act (WIA), signed into law August 7, 1998, mandates that the Chief Local Elected Official (CLEO) designate a Local Workforce Investment Board (WIB) to set policy direction and to oversee WIA funded operations. The WIA mandates that the WIB maintain a business majority and its composition include representatives from business, local educational entities, labor groups, community based organizations, economic development agencies, and each of the One-Stop Career Center partners, as well as others that your Board determines to be appropriate. The WIB is a 35-member body with several vacancies including eight (8) business sector, four (4) labor.

The WIA identifies representatives of businesses in the local area as owners of businesses, chief executives or operating officers of business and other business executives or employers with optimum policymaking or hiring authority that represent businesses with employment opportunities. Recommended appointments to the business sector seats include:

Ms. Sara Kennedy is the Chief Human Resources (HR) Officer for Miner's Ace Hardware. She currently oversees employment of 250 employees and manages all aspects of Human Resources, including employee relations, labor relations, workers compensation, and employee health. Ms. Kennedy has extensive knowledge in the Human Resources field and brings additional employer/employee perspectives to the board. Ms. Kennedy's appointment will fill a vacant business partner seat with a term expiration of June 30, 2014.

Mr. Phillip Koziel is the Branch Manager for Coast Hills Federal Credit Union in San Luis Obispo. He currently oversees employment of 351 employees and manages all aspects of HR, recruitment, training, and development of staff. Mr. Koziel has strong relationships with business owners in the community. Mr. Koziel's appointment will fill a vacant business partner seat with a term expiration of June 30, 2016

Mr. Thomas Wood is the director of Human Resources/Risk Manager for Martin Resorts, Inc. He oversees employment of 250 employees and all aspects of leadership, education and training, compliance, and policy creation. Mr. Wood has participated on both the North County and South County Job Fair committees. Mr. Wood's appointment will fill a vacant business partner seat with a term expiration of June 30, 2016.

Ms. Verena Latona-Tahlman is the Human Resources Director for Cannon and currently oversees 105 employees. Ms. Latona-Tahlman has knowledge of current workforce needs in the private sector, strong collaboration and organizing skills, and has had success in integrating people resources with business objectives. Ms. Latona-Tahlman's appointment will fill a vacant business partner seat with a term expiration of June 30, 2013.

The WIA requires representatives of labor organizations (for a local area in which employees are represented by labor organizations), nominated by local labor federations, or (for a local area in which no employees are represented by such organizations), other representative of employees. Therefore Kimberly Daniels is recommended for appointment to fill a vacant labor seat with a term expiration of 2015. Ms. Daniels is the General Manager for the San Luis Obispo County Employees Association (SLOCEA). She has over 25 years experience with the public sector labor movement and was formerly a consultant with the SBDC. Ms. Daniels has been in collaboration with San Luis Obispo County to avert layoffs, meet and confer on issues impacting employees, and review job specifications and amendments.

Nominated	Vacancy Date	Appointment Type	Term
Ms. Sara Kennedy	June 30, 2010 (Curt Boutwell)	Business Partner	2010-2014
Mr. Phillip Koziel	January 23, 2011 (Pragna Patel-Mueller)	Business Partner	2012-2016
Mr. Thomas Wood	January 24, 2011 (Mark Corella)	Business Partner	2012-2016
Ms. Verena Latona-Tahlman	March 21, 2011 (Eddy Quijano)	Business Partner	2009-2013
Ms. Kimberly Daniels	March 20, 2007 (Vacant)	Local Labor	2011-2015

OTHER AGENCY INVOLVEMENT/IMPACT

These recommendations are made by the San Luis Obispo County WIB. The Executive Committee of the WIB approved these appointments on behalf of the WIB at its January 9, 2013 meeting. The County Clerk Recorder's Office has confirmed that the terms of office are accurate and that the posting requirements have been met.

FINANCIAL CONSIDERATIONS

There are no financial considerations associated with these appointments.

RESULTS

Appointment of the new members to the WIB will allow the WIB to move closer to fulfilling State mandates for local board composition. The WIB supports the countywide goal of a prosperous community through its actions and recommendations.

ATTACHMENTS

1. Attachment A Sara Kennedy WIB Member Application
2. Attachment B Phillip Koziel WIB Member Application
3. Attachment C Thomas Wood WIB Member Application
4. Attachment D Verena Latona-Tahlman WIB Member Application
5. Attachment E Kimberly Daniels WIB Member Application